

ACU EASTERN
ADMINISTRATION COMMITTEE MEETING No 2024-11
16 OCTOBER 2024 AT 7.00pm BY ZOOM

Attendees Mr A Penny – President
Mr C Keeble – Chairman
Mr A Hay - Treasurer
Mr A Foskew- Vice Chairman

Attendees by Invitation

Mr A Kenny
Mr R Chaplin
Mr C Dopson

1 Introductions

1.1 The chairman opened the meeting and welcomed all attendees; he explained that the primary purpose of the meeting was to discuss the proposed rules for the Facilities Fund and the invited attendees were present as they were former members of the Facilities Fund Committee and had valuable knowledge

2 Background

2.1 CK noted that the Facilities Fund had been established to manage financial funds which were originally collected by means of a competitors levy over many years to establish a Land Fund.

2.2 The fund had made two grants in recent years, one to Halstead Club and a second to the 500cc Sidecar Association with both being sanctioned by the Board.

2.3 At the Board meeting held on 22 January 2023 it was agreed that the payment of grants from the Facilities Fund would be suspended pending a full review of the rules

2.4 CK explained that he had circulated a copy of the existing rules for the fund with suggested amendments

2.5 CD expressed concern that the two grants previously made were awarded by the Board outwith the FFC recommendations and were effectively 100% of the purchase price. CK will highlight these concerns when presenting the new rules to the Centre annual meeting (see post meeting note at the end of these minutes)

3 Review of Draft Rules

3.1 The attendees discussed the draft document which was generally accepted subject to the following amendments

- The Centre itself should be able to receive 100% grant
- The consideration of potential grants should consider if the facilities would be used solely by the applicant or by others
- The Committee may offer to purchase facilities to be written off over a specified number of events following which ownership would pass to the club

- All recipients of a grant be required to provide regular reports regarding the usage, maintenance and ongoing condition of the facilities.
- The rules for disposal of assets should be strengthened

4 Future Action

4.1 CK will amend the draft rules to incorporate the agreed amendments and circulate all attendees for comment.

4.2 Following agreement of an amended text the document will be presented to the Centre Annual meeting for approval

Post Meeting note

Following the meeting CK investigated the centre records and found the following further information

There were two grants made to clubs in recent years

- Halstead club for the purchase of a bowser ; The files contain an invoice which shows the purchase price of the bowser was £10,920 .At the Board meeting held on 10 November 2019 it was noted that the club had a list of items that they wished to purchase that amounted to £35,000 . The Board decided to award a grant of £10,000 but it was simply a lump sum . There is no further reference to the remainder of the items on the £35,000 wish list. It is therefore impossible to quote a grant percentage as the amount was not calculated in that way.
- 500CC Sidecar Association for various equipment; this grant was similar to the Halstead one in as much as the club were seeking assistance with a substantial list of items but the Board decided to offer a grant of £4950 on receipt of a proforma invoice . There was no requirement for the club to purchase any specific items or spend any specific amount of money. The club demonstrated that they had spent in excess of the grant amount hence the grant was paid. In view of the way that the grant was computed it is not possible to state a percentage